

We want all our pupils at Churchdown Parton Manor Junior School to be successful learners and to achieve the best they can. As a pupil, you should take responsibility for being a good learner, and this leaflet will show you how.

There are four keys to being successful as a learner. You have complete control of all of them; it's up to you whether you choose to use them well or not. Your school reports will record how well you have done with each key.



**Key Number 1:
Attend school regularly
and be on time**

Coming to school every day will help you make the most of the opportunities here at Churchdown Parton Manor Junior School. It will help you keep up with your school work and get the best results you can.

You should arrive at school between **8.45am and 8.55am** every morning and go straight to your classroom. If you go to Pick'n'Mix Breakfast you may arrive at **8.40am**.

There will be times when you need to be absent from school. Acceptable reasons for absences include:

- illness

- emergency dental/medical appointments (please make routine appointments after school or during the holidays)
- day of religious observance
- a family bereavement

Looking after your brothers and sisters, birthdays and general trips such as shopping are NOT good reasons to be absent from school.

Your parents need to explain ALL absences. You will also need an explanation if you arrive at school after 9.05am in the morning. If you do not give a satisfactory explanation, the absence will count as unauthorised.

Sometimes you may not feel like coming to school, if, for example:

- You are having problems with your school work.
- Your friends are giving you a hard time.
- You are lonely in the playground.
- You feel tired or a bit 'under the weather'.
- You are worried about what's going on at home.

You may feel that missing school is the answer. It is not – it may even make things worse. **TALK TO SOMEONE** – your class teacher, another adult in school, or your parents. We will do everything we can to help you get over the problem.



**Key Number 2:
Behave well and follow
the rules**

When someone in your class behaves badly it is very disruptive to your learning. Everyone has the right to learn without the disruption of bad behaviour. We have a set of rules for good behaviour, with clear boundaries. You are expected to choose always to do the right thing and to follow the rules of the school. We will remind you regularly that it is your responsibility to behave well.

This is how our behaviour system works:

- If you choose to do the wrong thing, you will be given a verbal warning by your teacher. You should change your behaviour at this point.
- If you do not, you will be given a detention (yellow card) and will miss your breaktime.
- Five yellow cards give you a red card and you will receive a more serious punishment, such as missing a school event.
- Three red cards give you an internal exclusion when you work on your own for a period of time; you will also have to agree a behaviour contract.
- If your behaviour does not improve at this stage it is likely that you will face exclusion from school.



**Key Number 3:
Do your homework and
hand it in on time**

When you practise something, you get better at it. Homework is a good way of practising what you have learned so that you improve. Your teacher will set homework regularly and tell you when it should be completed and handed in. You need to get into the good habit of making time to do the homework that is set and remembering to give it in to be marked.



**Key Number 4:
Make a good effort
with all your work**

Sometimes you will find your work at school is easy; sometimes you will find it hard. Some subjects may be more enjoyable than others, and some people will naturally be better at learning than others because that is the way they are made. You can't choose to find learning easy, but you can choose to make a really good effort and try your very best in every lesson. If you do this, you will find that you enjoy your learning much more; you will also make good progress and feel successful.

It is highly likely that children who have good attendance, behave well, do their homework and make lots of effort with their work will make good progress at school. But if you don't - you probably won't!

REMEMBER!

If you choose to miss school, you will miss the opportunity to learn.

If you choose to behave badly, you will disrupt your learning and that of other people.

If you choose to do your homework every week your learning will improve.

If you choose to make an effort with your work, you will see the difference in your learning.



How to be a successful learner

A Guide for Pupils

1: The Four Keys to Success

